

IAU SYMPOSIUM SERIES

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<http://www.iau.org/static/scientific_meetings/authors_2010/>.

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GUIDELINES FOR AUTHORS OF MANUSCRIPTS FOR THE PROCEEDINGS FOR IAU SYMPOSIA, USING STYLE FILES OF CAMBRIDGE UNIVERSITY PRESS (CUP)

Dear Authors,

Please find in this directory the instructions for preparing your paper(s) for the Proceedings of your IAU Symposium. For this purpose, carefully read and observe this document and download all the files in the directory.

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GENERAL INFORMATION

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A. THE IAU PUBLISHER

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The official IAU publisher is Cambridge University Press.

CUP publishes the Proceedings of

- IAU SYMPOSIA
- IAU HIGHLIGHTS OF ASTRONOMY
- TRANSACTIONS OF THE IAU

all as hard back volumes and on-line.

The IAU continues to aim for a high quality and timely publications series.

Published on-line IAU Proceedings are available at

< <http://journals.cambridge.org/action/displayJournal?jid=IAU> > ,

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Hard back volumes can be ordered from

< http://www.cambridge.org/uk/browse/browse_all.asp?subjectid=318 >.

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B. IAU / CUP POLICY

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In the contract between the IAU with CUP, it is stipulated that the Proceedings of an IAU Symposium will be published within six months after that Symposium. Since CUP needs three months for its processing of a complete Proceedings manuscript, the EDITORS have the first three months after their Symposium to complete their editing task. This requires that all AUTHORS have to deliver their completed manuscripts to their Chief Editor before or during the Symposium. Authors who wish to make revisions can submit a revised version of their manuscript to the Chief Editor within four weeks after the Symposium.

C. MEETING CODES

CUP recognizes the following codes for the nine 2010 IAU Symposia:

IAUS269
IAUS270
IAUS271
IAUS272
IAUS273
IAUS274
IAUS275
IAUS276
IAUS277

D. FORMAT

CUP recognizes four kinds of manuscripts:

- Invited Reviews (IR)
- Invited Papers (IP)
- Contributed papers (CP)
- Poster Papers (PP)

The Editor of the Proceedings of your Symposium decides on the page allocation.

E. FIGURES

The package "graphics" does allow for figure re-scaling, but authors may find it easier to replace `\usepackage{graphics}` with `\usepackage{graphicx}`.

Re-scaling in "graphics" can be done:

The trick is to use

`\scalebox{scale_frac}{put_figure_here}`, e.g.

```
\centerline{
\scalebox{0.8}{%
\includegraphics{my_fig.eps}%
}
```

which shrinks `my_fig.eps` to 0.8 of its size, and center it.

This is instead of the expected, more normal, `scalebox` usage of `\scalebox{x_frac}{y_frac}{put_fig_here}`, which does not work.

Another possibility to scale the figures, while using

`\usepackage{graphics}`, is:

```
\begin{figure}
\centering
\resizebox{6.5cm}{!}{\includegraphics{figure1.eps} }
```

```
\resizebox{6.5cm}{!}{\includegraphics{figure2.eps} }
\caption[]{}{Figure caption.}
\end{figure}
```

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F. COLOUR FIGURES and PHOTOGRAPHS

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There will be no charge for colour figures embedded in the LaTeX files of papers. Colour figures will be reproduced in colour in the electronic version of the Proceedings. However, to reproduce colour figures in colour in the printed version of the Proceedings is an expensive process and CUP will charge the authors 500.- pounds sterling (GBP) per colour page. If authors are not prepared to pay for this, their colour figures will be printed in black-and-white in the printed version of the Proceedings. Therefore, in case of colour figures with half-tones, authors should make sure that their figures will reproduce as desired in black-and-white, and there is no reference to colour in either text or captions.

Unless directly related to the subject matter of the contribution concerned, only a very limited number of photographs can be included in the Proceedings at the discretion of the Editors. Purely 'social' photographs are discouraged. About 4 or 5 photographs showing participants and/or speakers would be appropriate, and the acceptable maximum is 10 pages of black and white photographs, above which a charge of 200 GBP per page may be made. If the number of pages in the Proceedings exceeds 600 (see section G above) this charge will be levied. Colour photographs are subject to the same restrictions as colour figures.

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G. REFERENCES /JOURNAL ABBREVIATIONS AND STYLE

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Refer to as: Journal:

<code>\textit{AJ}</code>	Astronomical Journal
<code>\textit{ARAA}</code>	Annual Review of Astronomy & Astrophysics
<code>\textit{ApJ}</code>	Astrophysical Journal
<code>\textit{ApJS}</code>	Astrophysical Journal Supplement Series
<code>\textit{Applied Optics}</code>	Applied Optics
<code>\textit{Ap&SS}</code>	Astrophysics and Space Science
<code>\textit{A&A}</code>	Astronomy & Astrophysics
<code>\textit{A&AR}</code>	The Astronomy and Astrophysics Review
<code>\textit{A&AS}</code>	Astronomy and Astrophysics Supplement Series
<code>\textit{AcA}</code>	Acta Astronomica
<code>\textit{Adv. Sp. Res.}</code>	Advances in Space Research
<code>\textit{AIP-CP}</code>	American Institute of Physics Conf. Proc.
<code>\textit{ASP-CS}</code>	Astronomical Soc. of the Pacific Conf. Series.
<code>\textit{Astron. Lett.}</code>	Astronomy Letters
<code>\textit{AN}</code>	Astronomical Notes (Astron. Nachrichten)
<code>\textit{Astron. Rep.}</code>	Astronomy Reports
<code>\textit{Ap. Lett.}</code>	Astrophysical Letters
<code>\textit{AZh}</code>	Astronomicheskii Zhurnal
<code>\textit{BAAS}</code>	Bulletin of the AAS
<code>\textit{JA&A}</code>	Journal of Astrophysics & Astronomy
<code>\textit{JRASC}</code>	Journal of the RAS of Canada
<code>\textit{MemRAS}</code>	Memoirs of the RAS
<code>\textit{MNRAS}</code>	Monthly Notices of the RAS
<code>\textit{MemSAI}</code>	Memorie della Societa Astronomica Italiana

`\textit{Nature}` Nature
`\textit{New Astron.}` New Astronomy
`\textit{New Astron. Revs}` New Astronomy Reviews
`\textit{Observatory}` The Observatory
`\textit{Phys. Rev. A}` Physical Review A: General Physics
`\textit{Phys. Rev. Lett.}` Physical Review Letters
`\textit{PASA}` Publications of the Astron. Soc. Australia
`\textit{PASP}` Publications of the Astron. Soc. Pacific
`\textit{PASJ}` Publications of the Astron. Soc. Japan
`\textit{PAZ}` Pis'ma Astronomicheskii Zhurnal
`\textit{QJRAS}` Quarterly Journal of the RAS
`\textit{Rev. Mexicana AyA}` Revista Mexicana de Astronomia y Astrofisica
`\textit{Science}` Science
`\textit{Solar Phys.}` Solar Physics
`\textit{S&T}` Sky and Telescope
`\textit{Soviet Astron.}` Soviet Astronomy
`\textit{Space Sci. Revs}` Space Science Reviews
`\textit{Vistas in Astron.}` Vistas in Astronomy
`\textit{ZfA}` Zeitschrift für Astrophysik

Example journal paper:

`\bibitem[Krabbe, Genzel, Eckart, \etal\ (1995)]{Krabbe95}`
`{Krabbe, A., Genzel, R., Eckart, A., Najarro, F., Lutz, D., Cameron, M.,`
`Kroker, H., Tacconi-Garman, L. E., Thatte, N., Weitzel, L., Drapatz, S.,`
`Geballe, T., Sternberg, A., Kudritzki, R.-P.} 1995,`
`\textit{ApJ} (Letters) 447, L95`

Example conference paper:

`\bibitem[Herrero (2003)]{Herrero03}`
`{Herrero, A.} 2003,`
`in: K.A. van der Hucht, A. Herrero \& C. Esteban (eds.),`
`\textit{A Massive Star Odyssey, from Main Sequence to Supernova},`
`Proc. IAU Symposium No. 212 (San Francisco: ASP), p.\ 1`

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H. IAU COPYRIGHT FORMS

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All Authors are requested to complete an IAU Copyright Form, either a) on paper or b) online:

a) Download and print out the IAU Copyright Form at
<http://www.iau.org/static/publications/Copyright.pdf>
 Post the completed form by airmail to the Editor of the Symposium or to the
 IAU Secretariat. Or fax it to the IAU Secretariat at +33 (0)1 43 25 26 16

b) Alternatively, complete and submit the online form at
<http://www.iau.org/science/publications/copyrightform/>

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I. BULK PRICES

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1 April 2010

The 2010 bulk price of Proceedings of Symposia for the participants is **49 pounds sterling (GBP) per volume**, covering hard copy (including shipment) and access to the on-line version.

On-line access from CUP is for 18 months, after which copies of the Proceedings files will be transferred to the ADS.

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In case of questions, please approach the Chief Editor of the Proceedings of your IAU Symposium:

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